

League of Women Voters of Winchester
Steering Committee Meeting
MINUTES
Tuesday, April 10, 2018
41 Canterbury Road, Winchester
Facilitator, Lauren Costello; Secretary, Judy Blaine; Host, Elinor Quill

The meeting convened at 7:10 pm.

Attending: Judy Blaine, Vicki Coccoluto, Lauren Costello, Jan Dolan, Elinor Quill, Patty Shepard, Robin Wolf, Susan Woodward.

Minutes: Minutes were approved as submitted.

Treasurer's Report : Submitted and accepted. We are still receiving some membership fees. The State League sent us our portion of funds donated by Winchester residents to the State League. There is currently almost \$7900 in the checking account.

Membership Report : Vicky reported no change in membership from last month. There are currently 76 members (up 3 from the end of January).

Communications Report : Susan sent out a new, readable version of the Kitchen Tour Save the Date memo (for members to forward to interested friends and family).

Web site – some of us wondered who actually looks at the web site (versus, for example, Facebook), and if there is a way to see that information. Robin asked to be made an administrator on Wild Apricot.

Lauren reminded the committee that she is the LWVW official spokesperson (replaced Jeanne). She can still do that job even when not on the steering committee. Patty suggested that we could, and should, utilize non-steering committee members to do needed tasks.

Jan thought the placement of the banner on the Shore Road side of the rotary was perfect. Susan said the town employee who accepted it for hanging thought it needed repair or replacement.

Susan said Michelle will take care of the banner and take it to Lithocraft as needed, and will carry on with voter registration activity planning.

Program Follow-Ups

1. **Spring Book Read on April 25** – Will take place at 3 PM in the Winchester High School library. An announcement of the event was posted on Facebook. Last month Vicki sent out an email blast to members.
2. Recruitment of new **Steering Committee** members— two people have accepted the invitation to join the steering committee: Denise Goluboff and Jeanette Kolodziej. A few other potential members are still being pursued.

Upcoming Events

1. **Kitchen Tour Fundraising Update** —Kitchen Booklet ad space is filled. Lauren met with Marilyn Mullane to plan publicity for the event. The committee decided that it was worth buying lawn signs. Members who can, will put signs on their lawns, and others will seek out other possible lawn locations. We discussed the feasibility of making the signs usable again by adding a sticker or other means of changing the date from year to year.

2. **Town Day** - We need to reserve a booth. Jan agreed to take care of it..Where is the file folder listing what's involved in having a booth? Patty thinks Vicky might have it.
3. **Annual Meeting June 9** — will be held at Sanborn House. Vicky will facilitate and Susan will take minutes and talk about the events of the past year. Patty is still working on catering, again from Corner Office Gourmet. Robin will be out of state on that day and will provide the Treasurer's Report for delivery. The event format will be the same as last year. The meal will be served at 11, followed by the program, ending with the business meeting.
4. **Civic Award** — The nominating committee presented their list of candidates. After some discussion, a candidate was agreed upon, along with a backup. Jan will speak with the chosen candidate to be sure he/she is available for the annual meeting and inquire about guests they would like to invite. Elinor and Jan will choose an appropriate gift for the honoree.

Old Business

Saturday, April 28, 2018 - **LWVMA Spring Conference** in Worcester – Susan is planning to attend, Vicky may join her.

53rd National Convention—June 28 to July 1 in Chicago— No one on the steering committee is able to attend, and as of yet, no one from the general membership has notified anyone on the steering committee that they are going. The budget has funds (\$800) allotted for a delegate or two to attend.

DA Forum in Arlington is still tentatively planned for July,

New Business

- Patty- Eve Coffey, our chapter's legislative envoy, asked (for sharing with other envoys-in-training) if we have a league event where we communicate with our state representatives. The SC thought of the state League sponsored "Day on the Hill", which our chapter attends (although there didn't seem to be one this year) and also suggested our "Day at the Races"

Scharfman Grant – Robyn distributed a sample grant application that she had filled out with "Day at the Races" as an example. Grants are for future or past events. She will write and submit an application for a grant for our banner hanging.

Patty also suggested applying for a future grant for a program on ranked voting in Winchester in the fall.

Vicky and Jan – met with Ingrid ? and Sue Doubler about the plastic bag issue. It is not feasible to do a public education program before Town Meeting, but we would be interested in co-sponsoring a panel discussion on the measure if it passes.

Summer SC meeting – Patty suggested scheduling the summer SC meeting at the May SC meeting. Also scheduling our Farmer's market booth either before the Aug. 15 deadline to register for the state primaries, or on Labor Day weekend, which is the weekend immediately before Primary Day.

Calendar

Tuesday, April 17, 2018 - Daniel Scharfman Grant Deadline

Wednesday, April 25 – Spring Book Read at Winchester High School, 3:00 PM

Saturday, April 28, 2018 - LWVMA Spring Conference, "Beyond the March: Women Leading the Way in Massachusetts", Clark University, Worcester, 9:00 a.m. until 3:00 p.m.

Monday, April 30, 2018 – Winchester Spring Town Meeting

Sunday, May 20, 2018 - LWVW Kitchen Tour, 12 noon – 4 PM

Saturday, June 2 – Town Day

Saturday, June 9, 2018 – LWVW Annual Meeting/Civic Award

Thursday, June 28 to Sunday, July 1, 2018 – National Convention in Chicago

Wednesday, August 15, 2018 – Last day to register to vote in State Primary

Tuesday, September 4, 2018 – State Primary

Wednesday, October 17, 2018 – Last day to register to vote in the State Election

Tuesday, November 6, 2018 – State Election

Thursday, November 8, 2018 – Winchester Fall Town Meeting

Next Meeting—May 8 at the home of Michele Bartalini. Judy is scheduled to facilitate; Robin is secretary.

Adjourned at 9:00 pm.