

League of Women Voters of Winchester  
Minutes of Steering Committee Meeting – Thursday, May 7, 2015  
Home of Jean Herbert, 10 Fenwick Road

Attending: Vicki Coccoluto, Facilitator; Susan Woodward, Secretary; Jean Herbert, Leslie Kennedy, Marilyn Mullane, Rosemary Pye, Juanita Zerda.

The minutes of April 2 were approved.

On Voter Services, Vicky said that for the June 9, 2015 debt exclusion override we could possibly use the old banner. Vicky and Leslie do plan on ordering a new banner to take advantage of this year's budget. In checking with the Town Clerk's Office, Marilyn learned that the town elections would be held late March even though the Presidential primary has been scheduled for March 1. Marilyn then called the Town Clerk, Mary Lannon about combining the town elections and the Presidential primary - economies of scale, better voter turnout for local election, etc. Mary Ellen indicated that she will attempt to move our town elections to March 1. Although September 22 is National Voter Registration, it makes more sense to register WHS (and possibly Medford) in later winter. Last day to register is February 10.

First, Juanita gave the treasurer's report thru April. She said there were 2 expenses this month - \$100.00 to Masa and \$75.00 to Sanborn House for the Smart Growth program. She also was charged \$150.00 by the Historical Society and it's possible it includes the upcoming Civic Award celebration also at Sanborn. Juanita will follow up with Nancy if there is any problem with the billing. Marilyn needs to send the proposed 2015 -2016 budget to the members NLT 5-30-15.

Juanita met with Nancy to devise budget using notes from our planning session. Marilyn made the point that we shouldn't be running a deficit every year, especially if we are running a big fundraiser year. The SC also needs to discuss how best to proceed with the Civic Award and the Annual Meeting. For example, should we combine Civic Leadership and Annual Meeting again? Could the Civic Award be after a Hot Topic that was important to the recipient? The cost this year is prohibitive. We are spending a lot of money, not sustainable. By keeping the Civic leadership separate though we get a lot of good press and possibly attract future members.

Big jump in price with Wild Apricot. Juanita also has to pay for the new banner before June 30<sup>th</sup>. We need new brochures, use supply money from the treasurer's report thru April. \$172.00 for 200 brochures. Leslie will check to see if they still have Marianne's format. She will also check with Marianne about the postcards to sell at the annual meeting and Town Day and procure both.

Leslie reported that there were no new members, still at 67. Leslie will draft a letter to send to 10-12 former members inviting them to attend the Annual Meeting (Note: to vote at Annual Meeting, one must be a member).

Susan spoke about posting pictures and writing about our participation in Day on the Hill. The post was viewed by 89 people.

### Programs/Events

1. Civic Leadership Award- Juanita will discuss the League and introduce Caren Connelly in general terms. Rosemary will introduce each invited speaker. The committee of Rosemary, Jean, and Juanita will arrive to do set up at 5:30. Jean will bring her music system. Bartender in library room. Food will be brought by Leslie and Juanita. Juanita will also pay bartender. Vicky will run the membership desk. Susan will take photos. At the end of the evening Vicky, Nancy, Leslie, Marilyn, Jean, and Susan will clean up and if necessary put away tables and chairs.
2. Town Day, June 6, 2015. Vicki and Susan will rent a table and canopy and recruit members to do shift work to cover the booth from 8:30 – 3:00.
3. Annual Meeting- All confirmed at Masa for June 20<sup>th</sup>, 10:00 – 12:30. Cost is \$20.00 cash or check made out to the Winchester League. Marilyn has confirmed speakers. They will also provide a copy of their book, Soft War on Women, as our door prize. She also confirmed with Book Ends that the book will be there for sale (\$25 cash, check or credit card). Approximately 45 minutes to eat, co-authors will have 45 minute including q & a with the audience. Regular business meeting will then begin. Marilyn will highlight the year. SC will nominate the steering committee slate as part of the Annual Meeting. Accordingly, in accordance with our by-laws, mailing will go out to all members NLT May 30<sup>th</sup> containing year to date Treasurer's Report and proposed budget, slate, changes in by-laws. Leslie has already sent a "Save the Date" and we have received one rsvp to date. There will be 6 people at a table. A steering committee member will be at each table (six have confirmed they can attend) to prompt discussion and ensure member programming input. Marilyn will provide enough copies of the "idea" sheet for each table and collect these sheets at the end. We need a quorum of 10 members at this meeting. We have only replaced 2 of the 3 steering committee members coming off this year, so more work to do on the slate.

We need a summer planning meeting in July or August. Do we also need a meeting in June? Possible dates mentioned were June 4<sup>th</sup> or 9<sup>th</sup>.

May 20	Last day to register for June 9 election
June 6	Winchester Town Day
June 9	Proposition 2 ½ override (Flood Mitigation Project)
June 20	LWVW Annual Meeting
November 5	Fall Town Meeting
March 1, 2016	Presidential Primary

**NB: These minutes were approved at the meeting of June 4, 2015.**

