League of Women Voters of Winchester

Minutes of Steering Committee meeting – Thursday, July 12, 2017

Vicky Coccoluto, host – 25 Fells Rd.

Facilitator, Jan Dolan; Secretary, Robin Wolf. Present: Michele Bartalini, Judy Blaine, Vicky Coccoluto, Mary McKenna, Elinor Quill, Patty Shepard, Susan Woodward. Not present: Lauren Costello, Winni Paskerian

Jan called the meeting to order at 6:30.

Minutes of the May 23 meeting were approved with minor typographical changes.

Treasurer’s Report was not reviewed as it would have been essentially unchanged from what was presented at the Annual Meeting.

Membership – Vicky reported 78 active members, including one new member in June from Stoneham. Vicky is looking for a membership “intern” to work with her this year with a view towards taking over the membership function in the future.

Communications – Susan Woodward focuses on Facebook and Judy Blaine volunteered to take responsibility for the web site. The web site has licenses for 5 administrators, who will be Vicki, Susan, Judy, Lauren and Robin. There was a discussion about the League Leaders email list which members of the Steering Committee receive. Patty will forward emails of interest to the entire LWVW membership and Susan will post them on our Facebook page.

Steering Committee Binder – Vicki distributed a number of items for the Steering Committee binders including:

* Steering Committee Contacts
* Planning Calender for 2017-2018
* Steering Committee Meetings Calendar
* Event Planning Guide
* Candidate Forum Timeline
* Resources for Meeting Rooms
* Civic Leadership Award Criteria
* Policy Statement Guidelines
* Revised By-Laws as approved at the Annual Meeting

Policies were briefly reviewed, with sponsorship guidelines and non-partisanship being of special importance.

Member input from the annual meeting concerning 2017-2018 programming was distributed. Access to health care was rated most highly, followed by civic education in schools. Working with WHS on programming or doing something in conjunction with voter registration is a possibility for 2017-2018.

The member input included suggestions for people who could help with particular events.

Voter Services – Michele Bartalini volunteered to work with Susan Woodward on voter services events.

LWVW 2017 Programs – The next event is the Winchester Farmers’ Market spearheaded by Patty, followed by the Climate/Health program on October 4 co-sponsored with Wright-Locke Farm and the Winchester Farmers’ Market.

The Town Center Program at the Jenks Center on October 22 will be a significant event including local and state political figures, leaders of various town organizations and boards, and representatives of the MBTA.

Programs later in 2017 include “How to Run for Office” in November and the Moveable Feast in December.

LWVMA 2017 Programs – Day on the Hill is scheduled for October 24.

2017-2018 Meetings, Locations and Assignments – See attached.

The meeting was adjourned at 8:50 p.m. Respectfully submitted, Robin Wolf