

LEAGUE OF WOMEN VOTERS OF Draft WINCHESTER

Steering Committee Meeting Minutes

Tuesday, May 10, 2022

ZOOM HOST: Marilyn Mullane

FACILITATOR: Caroline Shamu

SECRETARY: Marilyn Mullane

Also, in attendance: Amanda Littell-Clark, Merry Crowley, Trā Evrigenis, Michele Nathan and Sonya Rao

Unable to Attend: Lynne Brodsky and Jeanette Kolodziej

A. Monthly Items

1. Minutes from April 12, 2022 Steering Committee Meeting were approved as edited by Marilyn
2. Treasurer's Report -- provided by Jean Herbert, Treasurer
 - Current month was accepted
 - LWVW Budget Proposed for 2022-23 was approved and will be recommended to our Membership at the Annual Meeting. Of particular note, is \$1,000 for Moveable Feast and also a planned fundraiser for the Spring.
3. Membership report - Sonya Rao
 - a. New membership brochure – plans and timeline. We need a new brochure and funds for reprinting will expire at the end of this fiscal year (June 30, 2022). **All were asked to check their files and provide any photos that Sonya NLT May 14th.** While we realize there were few events in person, pictures were taken at least at the Farmer's Market and Moveable Feast. Michelle will provide a picture of the VOTE banner and Merry will provide a picture of the app.
 - b. Invitations for Steering Committee, to replace outgoing members. We have three members who will have completed two terms (Lynne, Merry and Jeanette) and two members who will step down this year after serving one term (Amanda and Michelle). The four returning members are Caroline, Marilyn, Trā and Sonya. New members coming on include Cheryl Shepard, Kim Foley and Susan Verdicchio for a total of seven Steering Committee members. Ideally, we would have ten SC members. **Sonya will provide access to our membership list and all are asked to recruit additional SC members no later than May 21st.** All were also asked to confirm in advance who they were recruiting so that folks don't get multiple asks.
4. Voter Services
 - a. A role for LWVW in convening TMM and Precinct resident meetings? Consider during summer planning.
 - b. WHS Voter Registration Drive – Again, come up with a date and lead during summer planning. The last day to register for the general election is October 17th. Trā agreed to store the banner.
5. Communications and Media - Amanda

a. Security upgrade for our LWVW site - Amanda did submit something to Wild Apricot and will follow up.

b. LWVMA Canva design tool - Amanda wasn't familiar with this tool; apparently it might be something Sonya could use to develop a membership brochure.

c. Transition of Communications duties - Amanda was agreeable to transition after our Annual Meeting and we have figured out her replacement. She will be away from June 3rd - June 12th.

6. LWVMA and MetroWest Liaison – Merry announced that she will attend the MetroWest meeting on May 21st. Ideally, we would have two representatives. Those attending did not express interest in attending. Marilyn had nothing further to report.

B. Lessons Learned on Past Event(s)

a. April 13 Educational Forum re: non-citizen legal resident voting in Winchester and Spring warrant (April 28 Town Meeting). A big win for LWVW and effective partnering with the Network for Social Justice. Many were impressed with those that spoke at spring Town Meeting. Personal stories were especially powerful (Wei was singled out). In terms of next steps, we wait to see if the home rule petition is approved or Senate bill 465 passes. If it does, the League would have a role in (1) partnering with Town Clerk Mary Ellen Lannon in a special voter registration drive as well as (2) educating these new voters. In any case, the TMM vote was very close - 79 in favor, 74 against and 7 abstaining. It appears that more education could also be provided regarding why non-citizen resident voting eventually was eliminated.

C. Reports on Current and Future Events/Programs

a. Request from the Town to send out announcements about Outreach re: the Winchester Transportation Master Plan - completed. Thank you Caroline and Amanda!

b. Civic Leadership Award -- Merry is currently working on a press release that captures Susan's leadership qualities and accomplishments. She will also meet with Susan on Friday. There were several suggestions for speakers - someone from School Committee, someone from the Select Board, State Senator Jason Lewis, perhaps one of her daughters. Susan herself had mentioned Gloria Legvold who would be excellent. In any case, this portion of the Annual meeting would run between 30 - 40 minutes. Merry will order the award. Since she is unable to attend, she will script out her remarks, intro's to the speakers, etc. **We still need an MC for the Civic Award.**

c. Planning June Annual Meeting: June 11 10:30 AM

****LWVW 2021-22 Recaps extended to May 16****

(1) Roles - Marilyn will be the Facilitator, Trā the secretary, and Caroline the First Reader

(2) Sonya was asked to prepare the Membership Report or arrange for Kim or Vicky to do it

(3) Proposed budget that Caroline, Jean and Marilyn drafted was approved by the SC

(4) Slate - we now have the minimum number of SC members per our By-Laws and three more are desired (see paragraph 3 b. above)

(5) The proposed budget, slate and programming recap are due to our members on May 28th. The deadline for programming summaries was extended (see above)

(6) Amanda agreed to do a survey post Annual Meeting to capture input from our membership for next year's local programming

(7) Marilyn will do a Save the Date

(8) A 15% quorum is required for our annual meeting. Based on 91 members, we need 14 members to attend.

d. Continuing role for LWVW with Winchester Housing Coalition - Caroline, Patty and Susan have been attending meetings. There will be a handout for Town Day booths. Since the Coalition has received a grant, LWVW does not have to help with printing costs.

d. LWVUS June 23 - 26 Annual Conference in Denver/hybrid - Trā agreed to go to the conference. The SC agreed to pay for her airfare, hotel accommodations and conference fee. Trā will report back to the SC at the summer planning meeting. While we had planned on sending two delegates, Jeanette is no longer interested in going.

e. LWVMA's Council Meeting - since the Council starts at 9 AM, it is possible to go to both our Annual Meeting and Council. We are allowed four delegates.

f. Town Day June 4 - Michelle reported that we are signed up for a booth and Jean was alerted to the need to pay. Michelle agreed to send out a call for volunteers but unfortunately will not be here for Town Day. She will get the materials from Lynne and provide them to the first shift of volunteers for set up.

g. Farmers Market booth in the summer - Marilyn sent a request to Fred Yen and was provided a date in June. With August 17th the last day to register to vote in the Primary, she will try to get a date in early August or late July.

h. Winchester High School Liaison - Trā reported that the supply of menstrual products seems to still be an issue despite Lynne's letter. We will add this to our summer programming list.

j. WHS Partnership and Case Study Program (Jeanette and Marilyn) - The high school teachers we partnered with are interested in doing another case study and asked us to revisit them in June.

D. New Business (See Summer Planning)

E. Summer Planning Possibilities

- a. Three Women's Studies Class – Sonya (move to Fall 2022?)
- b. Basics of Government A to Z
- c. Hot Topics, e.g., TMM Annika Bergstrom?
- d. WFEE Trivia Bee participation (cost \$105)

F. Upcoming Meetings

Date	Zoom Host	Facilitator	Recorder	Notes
May 10	Marilyn	Caroline	Marilyn	
June 11	Marilyn	Marilyn	Trā	Annual Meeting

Caroline closed the meeting warmly thanking all departing members. All will be missed for their leadership, energy, debate and smiles.