

LEAGUE OF WOMEN VOTERS OF WINCHESTER

Steering Committee Special Meeting Minutes
Wednesday, May 31, 2023 at 8:00 PM via Zoom
ZOOM HOST: Marilyn Mullane
FACILITATOR: Marilyn Mullane
SECRETARY: Caroline Shamu

Attendees: Robin Swan, Marilyn Mullane, Kim Foley, Susan Verdicchio, Caroline Shamu, Cheryl Sheppard and Elizabeth Brodbine-Ghoniem

1. **Minutes** from May 17, 2023 SC meeting were approved.
2. **Revised Civic Award policy** –deferred.
3. **Proposed 2023 - 2024 Budget** – prepared by Treasurer Jean Herbert, Caroline and Marilyn team and unanimously approved by the Steering Committee.
4. **Two year Treasurer vacancy** will be filled by Elizabeth Brodbine-Ghoniem.
5. **Slate** discussion - we have seven returning members with a goal of ten. All were encouraged to seek additional steering committee members.
6. **Civic Award submissions** - presented by Elizabeth. SC voted unanimously for Wei Han as our 2023 Civic Leadership Award recipient for a late September ceremony. There was also a discussion about creating a Lifetime Achievement Award and possibly discussing this at our December Open Meeting with members.
7. **Annual Meeting Remaining Action Items**
 - a. Project and Event Write-ups - are due given the Annual Meeting booklet needs to be distributed NLT June 7, 2023.
 - b. Annual Meeting booklet including budget, slate, fundraiser report, etc. - Caroline to finalize and send.
 - c. Script - Marilyn to do.
 - d. Bio's for any new members and Treasurer were requested.
8. **Farmer's Market** - The SC decided to forego having a booth over the summer given the Presidential Primary isn't until March when we envision having a voter registration drive at the high school. We did agree to have a table at the Farmers' Market Fall Community Organization Fair [September 9, 2023].
9. **Upcoming meetings:** Summer planning meeting will be decided by the new SC.

Date	Facilitator	Secretary	Host
June 17, 2023 Annual Meeting	Robin	Marie	Zoom